



**MINISTRY OF HEALTH
STATE DEPARTMENT FOR MEDICAL SERVICES**

TENDER INVITATION NOTICE

**REGISTRATION FOR SUPPLIERS/SERVICE PROVIDERS AND CONTRACTORS
FOR SUPPLY AND PROVISION OF GOODS SERVICES AND WORKS FOR
FINANCIAL YEARS 2022-2023 AND 2023-2024**

1. The Ministry of Health intends Register Suppliers/Service Providers and Contractors for Supply and Provision of Goods Services and Works for Financial Years 2022-2023 and 2023-2024.
2. Interested and Eligible suppliers/service providers are invited to apply for Registration indicating the category of goods, works or services they wish to apply for as follows;

1. SUPPLY OF GOODS		
CATEGORY NO.	ITEM DESCRIPTION	ELIGIBILITY
MOH/SDMS/REG/G1/2022- 2023	Supply of General Office Stationery and Computer/Printer Consumables	Youth, Women and Persons with Disability
MOH/SDMS/REG/G2/2022- 2023	Supply and Delivery of Computers, Servers, Printers, UPS, Scanners Computer Spare parts, Consumables and Accessories	Youth, Women and Persons with Disability
MOH/SDMS/REG/G3/2022- 2023	Supply and Delivery of Assorted Toners and Cartridges	Youth, Women and Persons with Disability
MOH/SDMS/REG/G4/2022- 2023	Supply of cleaning Materials, Detergents, Disinfectants and Tissue Papers	Youth, Women and Persons with Disability
MOH/SDMS/REG/G5/2022- 2023	Supply and Delivery of Office Furniture and related office fittings	Youth, Women and Persons with Disability
MOH/SDMS/REG/G6/2022- 2023	Supply of Motor Vehicle Tyres, Tubes, Batteries, Fuel, Oils and Lubricants	Youth, Women and Persons with Disability
MOH/SDMS/REG/G7/2022- 2023	Supply and Delivery of assorted Electrical Items	Open To All

MOH/SDMS/REG/G8/2022- 2023	Supply of Newspapers, Magazines and Periodicals	Youth, Women and Persons with Disability
MOH/SDMS/REG/G9/2022- 2023	Supply and delivery of Office Equipment Electronic and Telecommunication Equipment (Camera, TVs, Telephone Heads, Mobile Phones etc)	Open To All
MOH/SDMS/REG/G10/2022- 2023	Supply of Mobile Phone Airtime/prepaid Telephone Cards	Youth, Women and Persons with Disability
MOH/SDMS/REG/G11/2022- 2023	Supply and Delivery of Bottled Water	Open To All
MOH/SDMS/REG/G12/2022- 2023	Supply of Detergent, Sanitizers, and Cleaning Materials	Youth, Women and Persons with Disability
2. PROVISION OF SERVICES		
CATEGORY NO.	ITEM DESCRIPTION	
MOH/SDMS/REG/S1/2022- 2023	Provision of Air Travel and Ticketing services – both Local and International Travel	IATA Registered Firms Only
MOH/SDMS/REG/S2/2022- 2023	Provision of mail services, local and international courier services	Open To All
MOH/SDMS/REG/S3/2022- 2023	Provision of Outside Catering Services	Open To All
MOH/SDMS/REG/S4/2022- 2023	Provision of General Printing Services, Design and Branding of Promotional Materials (T- Shirts, Caps, Banners, Posters, Flags and Give Away)	Youth, Women and Persons with Disability
MOH/SDMS/REG/S5/2022- 2023	Provision of Engraving and Marking of Ministry's Assets	Youth, Women and Persons with Disability
MOH/SDMS/REG/S6/2022- 2023	Repair and Maintenance of Computers, Printers, Ups and Related Devices, upgrade and Biometric devices	Open To All
MOH/SDMS/REG/S7/2022- 2023	Provision of Cleaning Services for Floors, Windows, Curtains, Carpets, Sofa Sets and other related Upholstery	Youth, Women and Persons with Disability
MOH/SDMS/REG/S8/2022- 2023	Repair, Maintenance and Servicing of Motor Vehicles	Only Garages prequalified by Public Works
MOH/SDMS/REG/S9/2022- 2023	Website, Bulk SMS, Database Development, Internet connectivity (ISP), Cloud Services.	Youth, Women and Persons with Disability
MOH/SDMS/REG/S10/2022- 2023	Provision of Pest Control and Fumigation Services	Youth, Women and Persons with Disability
MOH/SDMS/REG/S11/2022- 2023	Repair, Servicing and Maintenance of Photocopiers, furniture and other related Office Equipment, other than where there is dealership contract(s)	Open To All
MOH/SDMS/REG/S12/2022- 2023	Installation and Repair and Maintenance of CCTV and Access Control Equipment	Open To All
MOH/SDMS/REG/S13/2022-	Provision of Tracking service to Motor Vehicles.	Open To All

2023		
MOH/SDMS/REG/S14/2022-2023	Provision of Transport Services i.e Taxies and Hire of Motor Vehicles	Open To All
MOH/SDMS/REG/S15/2022-2023	Servicing and maintenance office equipment Shredders, Document Scanners, Franking machines, Document seals, Binding machines, Asset inventory /Tagging, Repairs	Youth, Women and Persons with Disability
MOH/SDMS/REG/S16/2022-2023	Supply, Repair and Maintenance of Electronic Equipment and Systems	Youth, Women and Persons with Disability
MOH/SDMS/REG/S17/2022-2023	Provision of Auctioneering Services	Open To All
MOH/SDMS/REG/S18/2022-2023	Provision of Event Management Services	Open To All
MOH/SDMS/REG/S19/2022-2023	Provision of Breakdown and Towing Services	Open To All
MOH/SDMS/REG/S20/2022-2023	Provision of Translation and Interpreter services	Open To All
MOH/SDMS/REG/S21/2022-2023	Provision of Legal Services	Open To All
MOH/SDMS/REG/S22/2022-2023	Provision of Hotel, Accommodation and Conferencing Services Country Wide.	Open To All
MOH/SDMS/REG/S23/2022-2023	Provision of Earth Moving and Landscaping Services	Youth, Women and Persons with Disability
3. PROVISION OF CONSULTANCY SERVICES		
MOH/SDMS/REG/C1/2022- 2023	Provision of Public Relations, Consultancy in Provision of Policy Formulation, Human Resource, Surveys and Services Promotion Services, ICT Consultancy (ERP Systems, MIS, Document management system) and other Consultancy Services.	Open To All
MOH/SDMS/REG/C2/2022- 2023	Provision of Insurance Services (Medical, Motor Vehicles and other Equipment's)	Open To All (Licensed Insurance Companies)
MOH/SDMS/REG/C3/2022- 2023	Registration for Consultancy services on work environment, employees and customer satisfaction	Open To All
MOH/SDMS/REG/C4/2022- 2023	Provision of Team Building Consultancy Services and Facilitators	Open To All
4. PROVISION OF MINOR WORKS		
CATEGORY NO	ITEM DESCRIPTION	
MOH/SDMS/REG/W1/2022-2023	Minor Construction Works, Partitioning, Repairs, Painting and Demolition of Building, Offices and Structures	Open To All
MOH/ SDMS/REG/W2/2022-2023	Minor Plumbing, Drainage and Sewerage Services	Open To All

3. Interested eligible candidates may obtain further information and registration documents for free from Public Procurement Information Portal(www.tenders.go.ke) and the Ministry's website (www.health.go.ke)
4. Applicants who download the Registration Document must forward their particulars immediately to procurement@health.go.ke to facilitate any further clarification or addendum that may arise before submission date.
5. Completed tenders must be delivered to the address below on or before **Wednesday, 29th March 2023 at 11:00am**, Kenyan Time:

The Principal Secretary,
Ministry of Health,
State Department for Medical Services,
Afya House Building, Cathedral Road,
P.O Box 30016-001000,
Nairobi

or be deposited in the Tender Box located on 1st Floor of Afya House, Ministry of Health, Cathedral Road, Nairobi, so as to be received on or before **Wednesday, 29th March, 2023 at 11:00am, Kenyan time.**

6. Electronic Tenders **will not** be permitted and **late tenders will be rejected.**
7. Tenders will be opened immediately after the deadline date and time specified above or any deadline date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the **GTZ Boardroom, Afya House Ground Floor.**

PRINCIPAL SECRETARY
STATE DEPARTMENT FOR MEDICAL SERVICES
MINISTRY OF HEALTH